**Website Copy**

Please use this one Word document for ALL of your website content and images\*. Please start the copy for each page of your website page on a new page within this document. Save the final file as YourName-Website-Copy.docx and upload it into your DOCs (shared) folder on Dropbox. If we are developing more than one website for you, please submit a separate document for each website.

Check one of the boxes below to help us understand your website copy plans:

* I will use the copy from my existing website and there is no need to complete this document.
* I will use the copy from my existing website and ONLY the pages I wish to update are include within this document.
* I will NOT use the copy from my existing website and ONLY the copy provided within this document should be used on my new website.

*\*Please note that you can do a search on* [*http://GraphicStock.com*](http://GraphicStock.com) *to find images that you might want to use on your site. You can use these photos free of charge because of our license. If you purchase images you want us to use from another site, please upload those images into your images (shared) folder.*

Please update this section to match the menu structure you would like to use for your website:

1. Page Title (ex. Home, About Us, Blog, Store, Contact Us, etc.)
2. Page Title
	* Sub Page Title
	* Sub Page Title
	* Sub Page Title
3. Page Title
4. Page Title

**[Add Page Title Here]**

[Add the text you want to appear on this page. If you have specific images you want us to use on this page, please list the image names at the end of the page. Please be sure to also email us a zip file with all of the images for your site if they are not already available on your existing website or in an online storage location such as dropbox.]

**[Add Page Title Here]**

[Add the text you want to appear on this page. If you have specific images you want us to use on this page, please list the image names at the end of the page. Please be sure to also email us a zip file with all of the images for your site if they are not already available on your existing website or in an online storage location such as dropbox.]